



Financial & Tax Service

BOOKKEEPING  **PAYROLL**
BUSINESS COUNSELING

DIRECT DEPOSIT* PAYROLL* TAX FILING* TAX PLANNING * ELECTRONIC FILING

Preparing your income tax return can be a daunting task that can leave you with more questions than answers:

- Which forms do I need, and where do I get them?
- Did I do all of the calculations correctly?
- Am I going to be subject to a penalty?
- How do I get the refund I deserve?
- Do I know all of the legitimate deductions?
- How do I get my refund quickly?
- How do I know the IRS received the return and is processing it?
- What about the state tax return?
- Am I a full-year resident, a part-year resident, or a nonresident? What if I moved during the year?

This list of questions can go on and on, but you're probably getting the idea. You need expert help. **DOWNEY BUSINESS SERVICE** offices provide one of the most comprehensive computerized tax preparation services in the industry.

Our return preparation process is designed to ensure accuracy with every step. During your tax interview, your tax preparer uses the **INTUIT** software, which contains built-in error-checking and diagnostics. Depending on how you choose to receive your refund, our software communicates with our funding banks for advance approval while you are still in our tax office. Your return is analyzed as it is transmitted to our Corporate Headquarters where it is error-checked again. Then, your return is electronically filed with the IRS and the appropriate state Department of Revenue, if applicable. We receive acknowledgements from these tax authorities, so that we can be assured of providing your refund in the time frame that you have chosen.

This proven tax preparation flow and system of error-checking assures you of the fastest and most accurate processing possible.