

Taxpayer Information	Spouse Information
Last name . . . . . _____	Last name . . . . . _____
First name . . . . . _____	First name . . . . . _____
Middle Initial . . . . . _____ Suffix . . . . . _____	Middle Initial . . . . . _____ Suffix . . . . . _____
Social security number . . . . . _____	Social security number . . . . . _____
Occupation . . . . . _____	Occupation . . . . . _____
Work phone . . . . . _____ Ext. . . . . _____	Work phone . . . . . _____ Ext. . . . . _____
Cell phone . . . . . _____	Cell phone . . . . . _____
E-mail address . . . . . _____	E-mail address . . . . . _____
Date of birth . . . . . _____	Date of birth . . . . . _____
Address . . . . . _____	Apartment number . . . . . _____
City . . . . . _____ State . . . . . _____	ZIP Code . . . . . _____
Home phone . . . . . _____ Fax number . . . . . _____	

Dependent Information					
First name	MI	Social Security Number	Date of Birth	Months Lived with Taxpayer	Child Care Expense
Last name	Suffix	Relationship			
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Child and Dependent Care Provider Expenses			
Name	Address	ID Number	Amount Paid
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-----	-----		
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**Education Tuition and Fees**  
 Attach all Form 1098-Ts and a list of your qualified education expenses.

**Student Loan Interest Paid**  
 Enter total 2012 qualified student loan interest . . . . . \_\_\_\_\_

<b>Attach Form(s) W-2 – Wages, Salaries, Tips and Other Compensation</b>	
Employer Name	2011 Amount
_____	_____
_____	_____
_____	_____

<b>Attach Form(s) 1099-R – Distributions from Pensions, Annuities, Retirement, Profit-Sharing, IRAs, etc</b>	
1099-R Payer Name	2011 Amount
_____	_____
_____	_____
_____	_____

<b>Attach Form(s) SSA-1099 – Social Security/Railroad Benefits</b>		<b>Taxpayer</b>	<b>Spouse</b>
Social Security Benefits from Form SSA-1099 . . . . .	_____	_____	_____
Railroad Retirement Benefits from Form RRB-1099 . . . . .	_____	_____	_____
Medicare B premiums withheld . . . . .	_____	_____	_____
Medicare C premiums withheld . . . . .	_____	_____	_____
Medicare D premiums withheld . . . . .	_____	_____	_____

<b>Attach Form(s) 1099-MISC – Miscellaneous Income</b>	
1099-MISC Payer Name	
_____	
_____	
_____	
_____	

<b>Attach Form(s) 1099-INT – Interest Income</b>	
1099-INT Payer Name	2011 Amount
_____	_____
_____	_____
_____	_____
_____	_____

<b>Attach Form(s) 1099-DIV – Dividend Income</b>	
1099-DIV Payer Name	2011 Amount
_____	_____
_____	_____
_____	_____
_____	_____

**Attach Form(s) 1099-B, 1099-S – Sales of Stocks, Bonds, Real Estate, etc**  
 Attach all stock sale transaction information, including initial cost information.

**Other Government Forms to attach:**  
 Form(s) 1099-G – Certain Government Payments, Schedule K-1s – Partnership, S-Corporation, Trust or Estate Income, Form(s) W-2G – Gambling or Lottery Winnings, Form(s) 1099-Q – Payments from Qualified Education Programs

**Other Income:**  
 Alimony, jury duty, unreported tips, disability income, etc. Business, rentals, farms: Attach income and expenses for any business, rental or farm you own. Include a list of all new equipment acquired this year, including date of purchase and cost.

	<b>Taxpayer</b>	<b>Spouse</b>
<b>Retirement Plan Contributions</b>		
Traditional IRA contributions made for 2012 . . . . .	_____	_____
Roth IRA contributions made for 2012 . . . . .	_____	_____
SEP, Keogh, Individual 401(k) or SIMPLE Contributions . . . . .	_____	_____

**2012 Deductions**

<b>Medical and Dental Expenses</b>	<b>2012 Amount</b>	<b>2011 Amount</b>
Prescription medications . . . . .	_____	_____
Health insurance premiums . . . . .	_____	_____
Doctors, dentists, etc . . . . .	_____	_____
Hospitals, clinics, etc . . . . .	_____	_____
Eyeglasses and contact lenses . . . . .	_____	_____
Miles driven for medical purposes . . . . .	_____	_____
Other medical and dental expenses: _____	_____	_____
<b>Taxes</b>	<b>2012 Amount</b>	<b>2011 Amount</b>
Real estate taxes paid on principal residence . . . . .	_____	_____
Real estate taxes paid on additional homes or land . . . . .	_____	_____
Auto license registration fees based on the value of the vehicle . . . . .	_____	_____
Other personal property taxes . . . . .	_____	_____
<b>Interest Expenses</b>		
Home mortgage interest paid — Attach Form(s) 1098.		
<b>Lender's Name</b>	<b>2012 Amount</b>	<b>2011 Amount</b>
_____	_____	_____
_____	_____	_____
Points paid on loan to buy, build or improve main home		
<b>Lender's Name</b>	<b>2012 Amount</b>	
_____	_____	
<b>Cash/Check/Credit Contributions</b>	<b>2012 Amount</b>	<b>2011 Amount</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>Noncash Charitable Contributions</b>		
Attach all receipts with details listing the following information: Donee, donee address, description of donation, date acquired and date contributed, your cost, value at time of donation, and how you acquired the property.		
<b>Miscellaneous Deductions</b>	<b>2012 Amount</b>	<b>2011 Amount</b>
Union and professional dues . . . . .	_____	_____
Professional subscriptions, books, supplies . . . . .	_____	_____
Uniforms and protective clothing (including cleaning) . . . . .	_____	_____
Job search costs . . . . .	_____	_____
Taxpayer educator expenses . . . . .	_____	_____
Spouse educator expenses . . . . .	_____	_____
Tax return preparation fees . . . . .	_____	_____
Safe deposit box rental . . . . .	_____	_____
Gambling losses (to the extent of gambling income) . . . . .	_____	_____
Other expenses (list): _____	_____	_____

	<b>Yes</b>	<b>No</b>
1 Did a lender cancel any of your debt in 2012? (Attach any Forms 1099-A or 1099-C) . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
2 Did you make energy efficient improvements to your home or purchase any energy-saving property during 2012? If <b>yes</b> , please attach details . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
3 Did you purchase a motor vehicle or boat during 2012? . . . . . If <b>yes</b> , attach documentation showing sales tax paid.	<input type="checkbox"/>	<input type="checkbox"/>
4 Did you purchase a hybrid or electric vehicle in 2012? If <b>yes</b> , enter year, make, model, and date purchased: _____	<input type="checkbox"/>	<input type="checkbox"/>
5 Did you donate a vehicle in 2012? If <b>yes</b> , attach Form 1098C . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
6 What was the sales tax rate in your locality in 2012? . . . . . % State ID . . . . .		
7 Did your marital status change during 2012? . . . . . If <b>yes</b> , explain: _____	<input type="checkbox"/>	<input type="checkbox"/>
8 Were you or your spouse permanently and totally disabled in 2012? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
9 Do you have dependents who must file? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
10 Do you have children who are under age 19 or a full time student under age 24 with investment income greater than \$1900? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
11 Did you provide over half the support for any other person during 2012? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
12 Did you incur adoption expenses during 2012? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
13 Did you receive a total distribution from an IRA or other qualified plan that was partially or totally rolled over into another IRA or qualified plan within 60 days of the distribution? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
14 Did you receive any disability payments in 2012? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
15 Did you receive tip income <b>not</b> reported to your employer? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
16a Did you buy, sell, refinance, foreclose or abandon a principal residence or other real property in 2012? If <b>yes</b> , attach closing or escrow statements, 1099-C or 1099-A forms . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
b If you sold a home, did you claim the First-Time Homebuyer Credit when you purchased it? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
17 Did you incur any casualty or theft losses during 2012? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
18 Did you incur any non-business bad debts? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
19 Did you pay any individual for domestic services in 2012? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
20 Did you buy or sell any stocks or bonds in 2012? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
21 Did you use the proceeds from Series EE or I U.S. savings bonds purchased after 1989 to pay for higher education expenses? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
22 Did you incur any moving expenses? If <b>yes</b> , attach details . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
23 Did you receive any income not included in this Tax Organizer? . . . . . If <b>yes</b> , please attach information.	<input type="checkbox"/>	<input type="checkbox"/>
24 Do you expect your income and deductions in 2013 to be the same as 2012? . . . . . If <b>no</b> , attach explanation of changes expected.	<input type="checkbox"/>	<input type="checkbox"/>
25 If you paid any alimony, enter recipient's SSN: _____ Alimony paid: _____		
26 Enter your state of residence . . . . . Taxpayer _____ Spouse _____		

**Electronic Filing and Direct Deposit of Refund** **Yes**  **No**

If your tax return is eligible for Electronic Filing, would you like to file electronically? . . . . .

The Internal Revenue Service is able to deposit many refunds directly into taxpayers' accounts.  
If you receive a refund, would you like direct deposit? . . . . .

If **yes**, please provide a voided check (not a deposit slip) if your bank account information has changed.  
What type of account is this? . . . . . Checking  Savings

Federal		State			Local		
Date	Amount	Date	Amount	ID	Date	Amount	ID

**Additional Information** (Enter any additional information here and attach any documents.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

General Questions

ORG3

PERSONAL INFORMATION

1 Did your marital status change during 2012? Yes No
If yes, explain
2 Do you want to allow your tax preparer to discuss this year's return with the IRS? Yes No
If no, enter another person (if desired) to be allowed to discuss this return with the IRS.
Caution: Review any transferred information for accuracy.
Designee's Name
Phone Number
Personal Identification Number (5 digit PIN)
3 Do you or your spouse plan to retire in 2013? Yes No
4 Were you or your spouse permanently and totally disabled in 2012? Yes No
5 Enter date of death for taxpayer or spouse (if during 2012 or 2013): Taxpayer: Spouse:
6 Were you or your spouse a member of the U.S. Armed Forces during 2012? Yes No

DEPENDENT INFORMATION

7a Do you have dependents who must file? Yes No
b If yes, do you want us to prepare the return(s)? Yes No
8a Do you have children who are under age 19 or a full time student under age 24 with investment income greater than \$1,900? Yes No
b If yes, do you want to include your child's income on your return? Yes No
9 Are any of your dependents not U.S. citizens or residents? Yes No
10 Did you provide over half the support for any other person during 2012? Yes No
11 Did you incur adoption expenses during 2012? Yes No

IRA, PENSION AND EDUCATION SAVINGS PLANS

12 Did you receive payments from a pension or profit-sharing plan? Yes No
13 Did you receive a total distribution from an IRA or other qualified plan that was partially or totally rolled over into another IRA or qualified plan within 60 days of the distribution? Yes No
14a Did you convert all or part of a regular IRA into a Roth IRA? Yes No
b Did you roll over all or part of a qualified plan into a Roth IRA? Yes No
15 Did you contribute to a Coverdell Education Savings Account? Yes No

ITEMS RELATED TO INCOME/LOSSES

16 Did you receive any disability payments in 2012? Yes No
17 Did you receive tip income not reported to your employer? Yes No
18a Did you buy, sell, refinance, or abandon a principal residence or other real property in 2012? Yes No
(Attach copies of any escrow statements or Forms 1099.)
b If you sold or abandoned a home, did you claim the First-Time Homebuyer Credit when you purchased the home? Yes No
c Are you planning to purchase a home soon? Yes No
19 Did you incur any casualty or theft losses during 2012? Yes No
20 Did you incur any non-business bad debts? Yes No

PRIOR YEAR TAX RETURNS

21 Were you notified by the Internal Revenue Service or state taxing authority of changes to a prior year's return? Yes No
If yes, enclose agent's report or notice of change.
22 Were there changes to a prior year's income, deductions, credits, etc which would require filing an amended return? Yes No

**General Questions (continued)**

**ORG3**

**FOREIGN BANK ACCOUNTS, FOREIGN ASSETS AND FOREIGN TAXES**

	Yes	No
23 Did you have foreign income or pay any foreign taxes in 2012? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
24 a At any time during 2012, did you have an interest in or a signature or other authority over a bank account, or other financial account in a foreign country? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
b Did the aggregate value of all your foreign accounts exceed \$10,000 at any time during 2012? Report all interest income on Org 11 . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
25 Were you the grantor of or transferor to a foreign trust which existed during the tax year, whether or not you have any beneficial interest in the trust? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
26 Did you at any time during 2012, have an interest in or any authority over any foreign accounts or assets (i.e. stocks, bonds, mutual funds, partnership interests, etc.) held in foreign financial institutions that exceeded \$50,000 in value at any time during the year? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>

**HEALTH AND LIFE INSURANCE**

	Yes	No
27 Did you or your spouse have self-employed health insurance? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
28 If you or your spouse are self-employed, are either of you eligible to participate in an employer's health plan at another job? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
29 Did your employer pay premiums on life insurance in excess of \$50,000 where the proceeds are payable to beneficiaries named by you? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
30 Did you contribute to or receive distributions from a Health Savings Account (HSA)? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>

**MISCELLANEOUS**

	Yes	No
31 Did you make energy efficient improvements to your home or purchase any energy-saving property during 2012? If <b>yes</b> , please attach details . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
32 Did you start paying mortgage insurance premiums in 2012? If <b>yes</b> , please attach details . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
33 Did you purchase a motor vehicle or boat during 2012? . . . . . If <b>yes</b> , attach documentation showing sales tax paid.	<input type="checkbox"/>	<input type="checkbox"/>
34 Did you purchase a hybrid or electric vehicle in 2012? . . . . . If <b>yes</b> , enter year, make, model, and date purchased: _____	<input type="checkbox"/>	<input type="checkbox"/>
35 Did you donate a vehicle in 2012? If yes, attach Form 1098C . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
36 What was the sales tax rate in your locality in 2012? _____ % State ID . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
37 Did you or your spouse make gifts of over \$13,000 to an individual or contribute to a prepaid tuition plan? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
38 Did you make gifts to a trust? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
39 If there were dues paid to an association, was any portion required to be non-deductible due to political lobbying by the association? . . . . . If <b>yes</b> , please attach details.	<input type="checkbox"/>	<input type="checkbox"/>
40 Did you or your spouse participate in a medical savings account in 2012? . . . . . If <b>yes</b> , please attach Form 1099-SA (Distributions from an HSA, Archer MSA or Medicare+Choice MSA.)	<input type="checkbox"/>	<input type="checkbox"/>
41 Did you make a loan at an interest rate below market rate? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
42 Did you pay any individual for domestic services in 2012? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
43 Did you pay interest on a student loan for yourself, your spouse, or your dependents? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
44 Did you, your spouse, or your dependents attend post-secondary school in 2012? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
45 Did a lender cancel any of your debt in 2012? (Attach any Forms 1099-A or 1099-C) . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
46 Did you receive any income not included in this Tax Organizer? . . . . . If <b>yes</b> , please attach information.	<input type="checkbox"/>	<input type="checkbox"/>

**ELECTRONIC FILING AND DIRECT DEPOSIT OF REFUND**

	Yes	No
47 If your tax return is eligible for Electronic Filing, would you like to file electronically?D . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
48 The Internal Revenue Service is able to deposit many refunds directly into taxpayers' accounts. If you receive a refund, would you like direct deposit? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
<b>Caution:</b> Review transferred information for accuracy.		
49 If <b>yes</b> , please provide the following information:		
a Name of your financial institution . . . . .	_____	
b Routing Transit Number (must begin with 01 through 12 or 21 through 32) . . . . .	_____	
c Account number . . . . .	_____	
d What type of account is this? . . . . .	Checking <input type="checkbox"/>	Savings <input type="checkbox"/>

Please attach a **voided** check (not a deposit slip) if your bank account information has changed.

# Business Income and Expenses

ORG19

## GENERAL INFORMATION

1 Check ownership . . . . .  Taxpayer     Spouse     Joint

2 Business name . . . . . \_\_\_\_\_

3a Business street address . . . . . \_\_\_\_\_

  b 1 City, State and Zip Code, or . . . . . \_\_\_\_\_

    2 Foreign country . . . . . \_\_\_\_\_

4 Principal business/profession . . . . . \_\_\_\_\_

5 Employer ID number . . . . . \_\_\_\_\_

6 Business code (Preparer Use Only) . . . . . \_\_\_\_\_

7 Was this business fully disposed of in a fully taxable transaction during 2012?. . . . .  Yes     No

8 Accounting method:  
     Cash       Accrual       Other (specify)  \_\_\_\_\_

9 Method used to value closing inventory:  
     Cost       Lower of cost or market       Other (explain)  \_\_\_\_\_

10 Was there a change in determining quantities, costs, or valuations between opening/closing inventory? (If yes, attach explanation) . . . . .  Yes     No

11 Did you materially participate in the operation of this business during 2012? . . . . .  Yes     No

12 Did you start or acquire this business during 2012? . . . . .  Yes     No

13a Did you make any payments in 2012 that require you to file Forms 1099? . . . . .  Yes     No

  b If yes, did you or will you file all the required Forms 1099? . . . . .  Yes     No

14 At-risk determination:  
   a Is all of the investment in this activity at risk? . . . . .  Yes     No

  b Is some of the investment in this activity not at risk? . . . . .  Yes     No

15 Did you have unallowed passive losses in 2011? . . . . .  Yes     No

16a Treat all MACRS assets for this activity as qualified Indian reservation property? . . . . .  Yes     No

  b Treat all assets acquired after August 27, 2005 as qualified GO Zone property? . . . . .  Regular     Extension     No

  c Treat all assets acquired after May 4, 2007 as qualified Kansas Disaster Zone property? . . . . .  Yes     No

  d Was this business located in a Qualified Disaster Area? . . . . .  Yes     No

Complete ORG51 for Asset Acquisitions and ORG50 for Dispositions.

INCOME	2012	2011
17 Gross receipts or sales . . . . .		
18 Returns and allowances plus other adjustments . . . . .		
19 Other income (include federal/state gas tax credit/refund) . . . . .		

COST OF GOODS SOLD – IF APPLICABLE	2012	2011
20 Inventory at beginning of year . . . . .		
21 Purchases . . . . .		
22 Items withdrawn for personal use . . . . .		
23 Cost of labor (do not include your salary) . . . . .		
24 Materials and supplies . . . . .		
25 Other costs . . . . .		
26 Inventory at end of year . . . . .		

**Business Income and Expenses (continued)**

**ORG19**

<b>EXPENSES</b>	<b>2012</b>	<b>2011</b>
Business name _____		
<b>27</b> Advertising . . . . .		
<b>28</b> Car and truck expenses (complete ORG18). . . . .		
<b>29</b> Commissions and fees . . . . .		
<b>30</b> Contract labor . . . . .		
<b>31</b> Depletion . . . . .		
<b>32</b> Depreciation and Section 179 deduction <b>(Preparer Use Only)</b> . . . . .		
<b>33</b> Employee benefit programs:		
<b>a</b> Employee health insurance premiums . . . . .		
<b>b</b> Other employee benefit programs . . . . .		
<b>34</b> Insurance (other than health) . . . . .		
<b>35</b> Self-employed health insurance attributable to this business . . . . .		
<b>36</b> Interest:		
<b>a</b> Mortgage paid to banks not reported to you on Form 1098 . . . . .		
<b>b</b> Other . . . . .		
<b>37</b> Legal and professional services . . . . .		
<b>38</b> Office expenses . . . . .		
<b>39</b> Pension and profit-sharing plans . . . . .		
<b>40</b> Rent or lease:		
<b>a</b> Machinery and equipment (enter vehicle lease on ORG18) . . . . .		
<b>b</b> Other business property . . . . .		
<b>41</b> Repairs and maintenance . . . . .		
<b>42</b> Supplies (not included in cost of goods sold) . . . . .		
<b>43</b> Taxes and licenses not reported to you on Form 1098. . . . .		
<b>44</b> Travel, meals, and entertainment:		
<b>a</b> Travel . . . . .		
<b>b</b> Meals and entertainment subject to 50% limit . . . . .		
<b>c</b> Meals subject to 80% limit . . . . .		
<b>d</b> Meals and entertainment not subject to limit . . . . .		
<b>45</b> Utilities . . . . .		
<b>46</b> Gross wages . . . . .		
<b>47</b> Other expenses:		
_____		
_____		
_____		
_____		
_____		
_____		
_____		
_____		
<b>48</b> Expenses for business use of your home <b>(Preparer Use Only)</b> . . . . .		
Complete ORG20 for Business Use of Home.		
<b>49</b> Qualified pension plan start-up costs . . . . .		



## Sales of Stocks and Securities

ORG21

**Attach all copies of Forms 1099-B and/or 1099-S here.**

	Yes	No
1 Did you exchange any securities for other securities or any other property held for investment? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
2 Did you acquire stock identical to stock sold at a loss within a period beginning 30 days prior to and ending 30 days after the date of the sale? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
3 Did you engage in any transactions involving traded options? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
4 Did you engage in any transactions involving commodity future contracts and straddle positions? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
5 Did you engage in any transactions involving <i>employee</i> stock options? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>

Do not include installment sales transactions here. Complete information on Installment Sales Income (ORG23) instead. See notes below for entries to be made on lines 1d, 4a, 4b and 5

### FORMS 1099-B, 1099-S – SALES OF STOCKS, BONDS, REAL ESTATE, ETC.

Transaction number . . . . .		1
1a Check if this sale was reported to you on Form 1099-B or substitute statement . . . . .	▶	<input type="checkbox"/>
<b>b</b> If so, check if Box 6a is marked (i.e., this is the sale of noncovered security) . . . . .	▶	<input type="checkbox"/>
<b>c</b> If so, check if Box 6b is marked (i.e., the basis amount was reported to the IRS) . . . . .	▶	<input type="checkbox"/>
<b>d</b> If so, select type of gain (loss) indicated in Box 1c * . . . . .	▶	_____
2 Description of property . . . . .		_____
3a Date acquired . . . . .		_____
<b>b</b> Date sold . . . . .		_____
4a Type of transaction *** . . . . .		_____
<b>b</b> Property ownership ** . . . . .		_____
5 Holding period * . . . . .		_____
6 Sales price . . . . .		_____
7 Cost or other basis . . . . .		_____
8 Wash sale loss disallowed . . . . .		_____
9 Federal Tax withheld (if any) . . . . .		_____
10a State . . . . .	<b>b</b> State identification _____	<b>c</b> State tax withheld _____

Transaction number . . . . .		2
1a Check if this sale was reported to you on Form 1099-B or substitute statement . . . . .	▶	<input type="checkbox"/>
<b>b</b> If so, check if Box 6a is marked (i.e., this is the sale of noncovered security) . . . . .	▶	<input type="checkbox"/>
<b>c</b> If so, check if Box 6b is marked (i.e., the basis amount was reported to the IRS) . . . . .	▶	<input type="checkbox"/>
<b>d</b> If so, select type of gain (loss) indicated in Box 1c * . . . . .	▶	_____
2 Description of property . . . . .		_____
3a Date acquired . . . . .		_____
<b>b</b> Date sold . . . . .		_____
4a Type of transaction *** . . . . .		_____
<b>b</b> Property ownership ** . . . . .		_____
5 Holding period * . . . . .		_____
6 Sales price . . . . .		_____
7 Cost or other basis . . . . .		_____
8 Wash sale loss disallowed . . . . .		_____
9 Federal Tax withheld (if any) . . . . .		_____
10a State . . . . .	<b>b</b> State identification _____	<b>c</b> State tax withheld _____

<p><b>* Type of Holding Period</b></p> <p>S = Short-term (one year or less) L = Long-term (more than one year)</p> <p><b>** Type of Ownership</b></p> <p>T = Taxpayer Ownership S = Spouse Ownership J = Joint Ownership</p>	<p><b>*** Type of Transaction</b></p> <p>S = Regular Sale of Stocks, Bonds, etc W = Wash Sale M = Collectible (28% Rate) P = Personal Loss on Noninvestment Property X = Expired (options, etc)</p>	<p>O = Worthless Securities K = Bankrupt N = Nonbusiness Bad Debt E = Stock sales to ESOP's or EWOC's</p>
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# Rent and Royalty Income and Expenses

ORG25

## BASIC PROPERTY INFORMATION

Property description: \_\_\_\_\_  
 Property type: \* \_\_\_\_\_ If type is other, enter a description: \_\_\_\_\_  
 Location (street address): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_  
 If a foreign address: Foreign province or state: \_\_\_\_\_  
 Foreign postal code: \_\_\_\_\_ Foreign Country: \_\_\_\_\_

1 Check property owner . . . . .  Taxpayer       Spouse       Joint

	Yes	No
2 a Did you make any payments that would require you to file Form(s) 1099? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
b If <b>yes</b> , did you or will you file all required Forms(s) 1099? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>

3 a Enter the ownership percentage (if not 100%). . . . . \_\_\_\_\_  
 b If not 100%, are you reporting 100% of the income and expenses? . . . . .  Yes  No

4 Is this a rental property? (If **yes**, answer questions 5 through 11; if **no**, skip to question 12.) . . . . .  Yes  No

5 Did you have personal use of this property or rent it for part of the year at less than fair rental value? . . . . .  Yes  No

6 For all rental properties, **enter the number of days** during 2012 that:  
 a The property was rented at fair rental value . . . . . \_\_\_\_\_  
 b The property was used personally or rented at less than fair rental value . . . . . \_\_\_\_\_  
 c You owned the property, if not the entire year . . . . . \_\_\_\_\_

7 a Does this rental have multiple living units and you live in one of the units? . . . . .  Yes  No  
 b If **yes**, enter percentage of rental use . . . . . \_\_\_\_\_

8 Did you actively participate in this property's management during 2012? . . . . .  Yes  No

9 Did you materially participate in this property's management during 2012? . . . . .  Yes  No

10 Do you want to treat this property as non-passive? . . . . .  Yes  No

11 Did this property have unallowed passive losses in 2011? . . . . .  Yes  No

12 Did you dispose of this property in a fully taxable transaction? . . . . .  Yes  No

13 Check this box if some of this investment was **not** at-risk . . . . .  Yes  No

14 a Treat all MACRS assets for this activity as qualified Indian reservation property? . . . . .  Yes  No

  b Treat all assets acquired after August 27, 2005 as qualified GO Zone property? . . . . .  Regular  Extension  No

  c Treat all assets acquired after May 4, 2007 as qualified Kansas Disaster Zone property? . . . . .  Yes  No

  d Was this activity located in a Qualified Disaster Area? . . . . .  Yes  No

Complete ORG51 for Asset Acquisitions and ORG50 for Dispositions.

INCOME	2012	2011
15 Rents or royalties received . . . . .		

- |   |   |
|---|---|
| <p>* <b>Property Types:</b></p> <ul style="list-style-type: none"> <li>1 Single family residence</li> <li>2 Multi-family residence</li> <li>3 Vacation/short-term rental</li> <li>4 Commercial</li> </ul> | <ul style="list-style-type: none"> <li>5 Land</li> <li>6 Royalties</li> <li>7 Self-rental</li> <li>8 Other</li> </ul> |
|---|---|

**Rent and Royalty Income and Expenses (continued)**

**ORG25**

<b>EXPENSES</b>	<b>2012</b>	<b>2011</b>
Property location . . . . . _____		
<b>16</b> Advertising . . . . . _____		
<b>17 a</b> Automobile (complete ORG18 for autos) . . . . . _____		
<b>b</b> Travel . . . . . _____		
<b>18</b> Cleaning and maintenance . . . . . _____		
<b>19</b> Commissions . . . . . _____		
<b>20 a</b> Mortgage insurance premiums — qualified . . . . . _____		
<b>b</b> Other insurance . . . . . _____		
<b>21</b> Legal and professional fees . . . . . _____		
<b>22</b> Management fees . . . . . _____		
<b>23 a</b> Mortgage interest paid to banks — qualified . . . . . _____		
<b>b</b> Mortgage interest paid to banks — other . . . . . _____		
<b>24</b> Other interest . . . . . _____		
<b>25</b> Repairs . . . . . _____		
<b>26</b> Supplies . . . . . _____		
<b>27 a</b> Real estate taxes . . . . . _____		
<b>b</b> Other taxes . . . . . _____		
<b>28</b> Utilities . . . . . _____		
<b>29</b> Other expenses:		
<b>a</b> _____ . . . . . _____		
<b>b</b> _____ . . . . . _____		
<b>c</b> _____ . . . . . _____		
<b>d</b> _____ . . . . . _____		
<b>e</b> _____ . . . . . _____		
<b>30 a</b> Depreciation and Section 179 deduction <b>(Preparer Use Only)</b> . . . . . _____		
<b>b</b> Depletion <b>(Preparer Use Only)</b> . . . . . _____		

# State Information Worksheet

ORG60

## GENERAL INFORMATION

	<b>Taxpayer</b>	<b>Spouse</b>
1 Enter your state of residence . . . . .	_____	_____
2 Check the appropriate box if:	<b>Taxpayer</b>	<b>Spouse</b>
a Full year resident . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
b Part year resident . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
c Nonresident . . . . .	<input type="checkbox"/>	<input type="checkbox"/>
	Date of entry: _____	Date of exit: _____
3 Resident locality: _____		
4 County: _____ School district: _____ School district number: _____		
	<b>Taxpayer</b>	<b>Spouse</b>
5 Check if disabled . . . . .	<input type="checkbox"/>	<input type="checkbox"/>

## STATE CREDITS

6 Description/type of credit (for example, solar energy, carpool)	Code	Amount
a _____		
b _____		
c _____		
d _____		
e _____		

## VOLUNTARY STATE CONTRIBUTIONS

7 Description/type of contribution (for example, wildlife, cancer)	Code	Amount
a _____		
b _____		
c _____		
d _____		
e _____		

## MISCELLANEOUS QUESTIONS

		<b>Yes</b>	<b>No</b>
8 Did you file a state return for 2011? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9 Do you want state forms and instructions sent to you next year? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 Do you want any applicable penalty and interest calculated and added to the return? . . . . .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11 How do you want your state refund (if any) applied?			
a Refunded . . . . . <input type="checkbox"/>	b Apply to 2013 estimates . . . . . <input type="checkbox"/>	c Apply to 2013 taxes . . . . . <input type="checkbox"/>	
12 Additional state information: _____			
_____			
_____			